



# AI Assistant Certification Cohort Checklist

E-Learning Heroes Community

March 2-13, 2026

## Welcome to the cohort!

During the next two weeks, you will discover how to maximize the potential of Articulate's AI tools while engaging with others on a similar path. Use this printable checklist to keep track of your progress throughout the program.

### Week 1 Training Plan:

- Watch the [Week 1 Videos](#)
- Complete the [Week 1 Guided Practice](#)
- Participate in the [Week 1 Discussion](#)
- Register for the [Week 1 Office Hours](#): March 5 at 12:00PM ET (optional; will be recorded)

### Week 2 Training Plan:

- Complete the [Week 2 Guided Practice](#)
- Complete the [Week 2 Hands-on Challenge](#)
- Participate in the [Week 2 Discussion](#)
- Register for the [Week 2 Office Hours](#): March 12 at 12:00PM ET (optional; will be recorded)

## FAQ's:

### How much time should I set aside?

The weekly activities will take around 2 hours per week. You're more than welcome to spend more time if you're feeling inspired, but we've kept things light and flexible so it's easy to stay involved.

### Do I need to complete the full two weeks?

The cohort runs for 2 weeks, but you can complete the activities at your own pace.

### How do I earn the certification badge?

Complete all cohort activities by March 13, and receive your certification badge via email. Office hours are optional. Be sure to share your badge on LinkedIn to showcase your new Articulate AI Assistant skills to your network!

